

Washburn City Commission
Official Meeting Minutes
Monday, March 14, 2022
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Mike Herdt, Timothy Dockter, Kollin Syverson
Absent: None

President Thomas called the regular commission meeting to order at 6:30 P.M.

Syverson motioned to approve February 7, 2022 commission meeting minutes. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve February 28, 2022 special meeting minutes. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to approve the end of year financials for 2021. Syverson seconded. Upon roll call, all members present voted aye. Motion carried.

Syverson motioned to approve January financials. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve a local permit for River Riders. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

Mac Beaudry was present to request a waiver of fees for the Memorial Hall to host the Honor Banquet. Thomas motioned to waive the rental fees. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Dana Brandt was present to discuss the invoice he received for repairing the water line in front of K&D Services. When it was dug up it was determined that the water was leaking on both sides of the curb stop. Syverson motioned to split half the cost and they will also pay half of the concrete expense. Doctor seconded. Upon roll call, all members present voted aye. Motion carried.

Ladd Erickson was present to give an update on the Golf Course. Business is increasing and things are turning around.

Bill Pedersen with Apex Clean Energy was present to give an update on the wind tower project. This project will include a 400-megawatt wind farm with 120 turbines. If they get enough landowners to participate, construction will begin in 2024 with operations beginning in 2025. They do have an office in the red plaza building to answer any questions.

Emmy Barnick was present to discuss having kids in the bar and if it would be acceptable to host prom couples for dinner. Century code states that kids under 21 must be accompanied by a parent or legal guardian. The city cannot give permission that violates state law.

The American Legion is working on updating the Memorial Hall basement kitchen and dining area. Discussion was had on the renovations.

Dockter motioned to approve the planning and zoning variance recommendation for Richard Perkerewicz. Simon seconded. Upon roll call, all members present voted aye. Motion carried. A building permit will not be issued until the property that he received a letter on last fall is cleaned up.

Thomas motioned to increase McLean Sheridan Water rate to .005/gallon, effective the March water billing. Syverson seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to forego the second reading of Ordinance #157 on backflow prevention. Dockter seconded. Upon roll call, all members present voted aye. Motion carried. Thomas motioned to approve second and final passage of Ordinance #157. Dockter seconded. Discussion had. Syverson-aye, Dockter-aye, Herdt-aye, Simon-aye, Thomas-aye. Motion carried.

Brandt read the 1st reading of the Tree Ordinance #156. Trees already planted are grandfathered in. Dockter motioned to accept the 1st reading. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

Brandt read the 1st reading of the Snow Ordinance #158. Simon motioned to accept the first reading. Syverson seconded. Upon roll call, all members present voted aye. Motion carried.

Liquor Ordinance #139 has one word changing from February to January. License renewal checks will not have to be held until after February 1st to be deposited anymore. They can be deposited after January 1st. Thomas motioned to accept this change. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Brandt did a demo on a living local app and sent the recording out to all the commissioners. It will be a universal app that everyone can download and be used for city updates, school updates, etc. The first two years are free and \$750 annually after that. Dockter motioned to try the app with the option of backing out after the free trial. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter and Thomas met with the forestry board. There are currently 19 plantings along the highway but there are a few that could possibly be eliminated. As a trial, the city workers will help maintain them this summer. Dockter will have more information next month.

Thomas motioned to advertise for a new public works employee. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to advertise for summer help starting at \$16/hour. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

AE2S Update:

Intake Project-Pre-commission meeting March 17th and SWC meeting April 12th for FEMA funding. Finals plans and acquiring permits are being done for the intake. 90% design review meeting will be held in April.

New WTP-geotechnical field work is complete. Temporary water service to Blue Flint is scheduled to begin October 1st.

Street & Utility Project-Possible residential and commercial expansion was discussed. There are different options to develop the area. City will have to decide if they want to pursue this project and how.

Portfolios:

Syverson – Thomas motioned to purchase a security router for the WTP for \$5500. There were some cyber issues. Dockter seconded. Upon roll call, all members present voted aye. Motion carried. Some issues with valve actuators at WTP. Looking at new ones.

Dockter – nothing

Herd – nothing

Simon –nothing

Thomas – looking at different options for a utility vehicle.

Brandt – asked to look at different options for a city credit card. Explained that propping the door at the MH is causing the doors to not latch and lock properly at night. Asked if anyone renting the hall could please stop doing this.

Dockter motioned to pay the bills.

-99884	209 MIDCO		88.00
-89789	FIT	EFTPS	3277.15
-89788	Payroll		10464.00
-89781	FIT	EFTPS	3106.83
-89780	AFLAC DAYCARE	CHELSEY LAZIER	384.62
-89779	AFLAC-FLEX	CHELSEY LAZIER	230.76
-89774	DENTAL	BCBS	4437.20
-89773	Payroll		11074.99
-89765	FIT	EFTPS	3392.21
31409	11 ARAMARK		446.14
31410	16 AT& T MOBILITY		102.70
31411	29 BHG LEADER NEWS		574.00
31412	34 BOBCAT OF MANDAN		199.09
31413	54 CARDMEMBER SERVICES		862.84
31414	82 D & E SUPPLY		934.88
31415	117 ENERBASE COOPERATIVE		1647.65
31416	123 FARMERS UNION INSURANCE		737.00
31417	377 FRONTIER PRECISION, INC		1650.00
31418	157 HAWKINS		3048.41
31419	407 I STATE TRUCK CENTER		114.83
31420	167 INDUSTRIAL LUBRICANT COMPANY		154.40
31421	168 INNOVATIVE OFFICE SOLUTIONS		98.89
31422	191 LIBERTY BUSINESS SYSTEMS		173.84
31423	194 LINDELL LAW OFFICE		830.00
31424	204 MCLEAN COUNTY IMPLEMENT LLC		142.14
31425	205 MCLEAN COUNTY SHERIFF DEPT		14501.26
31426	213 MVTL LAB		25.00
31427	217 ND DEPT HEALTH LAB SERVICES/MICRO		32.00
31428	235 ND WORKFORCE SAFETY		2948.13
31429	239 NEWMAN SIGNS INC		92.16
31430	244 NRG TECHNOLOGY SERVICES		659.34
31431	248 ONE CALL CONCEPTS		2.50
31432	252 PAINTED WOODS GOLF COURSE		35000.00
31433	265 RDO EQUIPMENT		14.00
31434	282 SCOTTS HARDWARE		454.51
31435	406 SWANSTON EQUIPMENT CORP.		10500.00
31436	337 WAGON WHEEL LUMBER		74.75

31437	338 WAIA	1416.31
31439	AD&D UNUM	40.68
31440	AFLAC ACCIDENT AFLAC	212.52
31441	RETIREMENT AMERICAN FUNDS	826.20
31442	323 US POSTAL OFFICE	173.20
31443	4 ADAM THOMAS	999.55
31444	11 ARAMARK	423.95
31445	16 AT& T MOBILITY	76.80
31446	29 BHG LEADER NEWS	248.00
31447	34 BOBCAT OF MANDAN	346.42
31448	68 CITY OF UNDERWOOD	37.00
31449	78 CORE & MAIN LP	1274.65
31450	83 DACOTAH PAPER COMPANY	29.69
31451	102 DIRTY DEEDS EXCAVATING	6731.50
31452	105 DOCS SHOP, INC	564.71
31453	117 ENERBASE COOPERATIVE	2474.23
31454	167 INDUSTRIAL LUBRICANT COMPANY	57.98
31455	168 INNOVATIVE OFFICE SOLUTIONS	43.64
31456	182 KRAUSES SUPERVALU	19.23
31457	191 LIBERTY BUSINESS SYSTEMS	86.92
31458	204 MCLEAN COUNTY IMPLEMENT LLC	343.56
31459	205 MCLEAN COUNTY SHERIFF DEPT	14501.26
31460	201 MCLEAN COUNTY TREASURER	5665.00
31461	217 ND DEPT HEALTH LAB SERVICES/MICRO	32.00
31462	216 ND DEPT OF ENVIRONMENTAL QUALITY	373.40
31463	223 ND LEAGUE OF CITIES	210.00
31464	244 NRG TECHNOLOGY SERVICES	659.34
31465	248 ONE CALL CONCEPTS	3.80
31466	265 RDO EQUIPMENT	14.00
31467	282 SCOTTS HARDWARE	284.98
31468	408 SHERWIN-WILLIAMS	169.43
31469	381 VALLI INFORMATION SYSTEMS, INC	200.09
31470	337 WAGON WHEEL LUMBER	248.64
31471	338 WAIA	2288.74
31472	345 WASHBURN FIRE DEPARTMENT	5650.00
31473	360 WEBER ELECTRIC INC	190.00

Herd seconded. Upon roll call, all members present voted aye. Motion carried.

Next Meeting April 11, 2022.

Thomas adjourned the meeting at 9:11 p.m.

Chelsey Brandt, Auditor

City of Washburn

Larry Thomas, President

City of Washburn

