

**Washburn Life**  
**(Washburn Area Improvement Association)**  
**(Official)**  
**Meeting Minutes**  
**January 14, 2025**

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**Location:** Washburn City Hall

**Board Members Present:** Donna Sommer/ Rhonda Johnson/ Rashel Crowell/ Mark Lelm/ Richard Perkerewicz/ Staci Berube/ Alyson Teigen

**Board Members Absent:**

**Others Present:** Janell Herberlie/Josh Rust

Meeting was called to order at 12:00 pm by President Rashel Crowell.

- 1) **Secretary Report:** Minutes from the December 10<sup>th</sup> (2024) meeting. (Mark made a motion to approve the minutes as written, 2<sup>nd</sup> by Staci) **Approved.**
- 2) **Treasurer's Report:** Donna went over the report as of January 14<sup>th</sup>. (Mark made a motion to approve the financial report as presented, 2<sup>nd</sup> by Richard) **Approved.**
- 3) **Old Business:**
  - a) **Office Space:** Discussion on possible office spaces for Rhonda (Cornerstone building/Mike Nelson building/Museum). Rhonda will bring her recommendation to the next meeting.
  - b) **Membership Letters (2025):** Rashel spoke about what she would like from the members and what they should get as members of Washburn Life. Donna is working on updating the membership letter. Rhonda and Staci will send the letters out to the businesses/organizations.
  - c) **Board Position Appointment Vacancy:** No Candidates to fill the open positions.
- 4) **New Business:**
  - a) **Executive Board Elections:** Discussion on the election for the 2025 Executive Board positions. Rashel nominated Rhonda as president, 2<sup>nd</sup> by Mark. Rhonda declined. Rhonda nominated Donna as president, 2<sup>nd</sup> Rashel. **Approved**  
  
Rhonda nominated Staci as Treasurer, 2<sup>nd</sup> by Richard. **Approved**  
Donna nominated Mark as Vice President, 2<sup>nd</sup> by Richard. **Approved**

**2025 Washburn Life Executive Board**

President—Donna Sommer

Vice President—Mark Lelm

Treasurer—Staci Berube

The signature cards will be updated to authorize the new president and treasurer on the accounts at TruCommunity Bank and Dakota West Credit Union.

Rashel continued to lead the meeting.

- b) **2025 Budget Approval:** Donna reviewed the projected 2025 budget. Discussion. Mark made a motion to approve the 2025 budget as presented, 2<sup>nd</sup> by Richard. **Approved.**
- c) **Washburn Public School Donation Request (Eckroth Benefit):** Rhonda read the letter that was received from Chandra Hans (Washburn Public School). Discussion. Washburn Life will not participate in the benefit but will send out the letter to our business email list.
- d) **Taste of Washburn (April 5):** Rhonda presented the information on the event(day/time/cost) and went over themes that were suggested. Taste of Washburn Committee: Rhonda, Staci, Alyson & Rashel.
- e) **ND Rural Planning Symposium/Legislative Social/Travel Conference:** Rhonda talked about conferences/events that she has received from the ND Commerce/EDND. Rhonda will email the information for the conferences/events to the board members.

**Next Meeting:** February 11<sup>th</sup> at 12 pm at **Washburn City Hall**

**Adjournment:** Meeting was adjourned at 12: 53 pm by Rashel Crowell.

Rhonda Johnson

Minutes submitted 1/15/2025.